



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

14 May 2026

DIVISION MEMORANDUM
No. 244, s. 2026

**DIVISION TRAINING OF SCHOOL PAPER ADVISERS ON THE CURRENT
TRENDS IN CAMPUS JOURNALISM**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Republic Act (RA) No. 7079, otherwise known as the Campus Journalism Act of 1991, and in support of the activities of the Division of Batangas Association of School Paper Advisers (DBASPA), this Office announces the conduct of the three-day Division Training of School Paper Advisers (SPAs) on the Current Trends in Campus Journalism in Balayan East and Balayan West Sub-Offices, Balayan, Batangas, on May 20-22, 2026.
2. This activity aims to:
 - a. update the participants with the advanced writing and technical skills in campus journalism;
 - b. enhance the journalistic skills of the participants in preparation for the school-based training and activities; and
 - c. equip the participants for the upcoming division, regional, and national activities in campus journalism.

3. The three-day training will be conducted in three separate venues:

Venue	Participants
Balayan East Central School, Balayan East Sub-Office	CD 1 & CD 3 Elementary School Paper Advisers (SPAs)
Balayan West Central School, Balayan West Sub-Office	CD 2 & CD 4 Elementary School Paper Advisers (SPAs)
Balayan National High School, Balayan East Sub-Office	Secondary School Paper Advisers (SPAs) and Participants from Private Schools

4. Each sub-office is expected to send one (1) participant per school. The public schools district supervisors will decide who will be their official participants in the said activity.
5. The sub-office journalism coordinators are advised to submit the official list of participants on or before *May 19, 2026*, using this link:
<https://forms.gle/3fEbGuKj29KNobxe6>.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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6. Likewise, the participants are advised to register on or before May 19, 2026, using this link: <https://forms.gle/LyfoFqr9ebShESC99>.
7. Participants who opt to stay in the training venue are advised to bring their bedding, toiletries, and other personal belongings. Proper coordination with the host schools before the activity is expected.
8. The teaching personnel involved in the activity shall be given service credit based on the number of hours served, DepEd Order No. 013, s. 2024, Revised Guidelines on the Grant of Vacation Service Credits for Teachers, to wit:

“Service credits shall be granted to teachers for attendance/participation in trainings, seminars, and special DepEd projects and activities that are fully funded, partnered by DepEd and are short-term in duration such as English, Science, Math, and other learning area’s mentor’s training, curriculum writing workshop, planning, workshop, and the like, if such are held during weekends, holidays, Christmas, and summer/long vacation.”
9. There will be a registration fee of three thousand pesos (P 3,000.00) per participant to cover the expenses in the conduct of the training, like food of the participants, staff, and speakers; honorarium of the resource speakers; supplies; and other related expenses.
10. The first meal to be served is breakfast on Day 1, May 20, 2026, and the last meal is the pm snack on Day 3, May 22, 2026.
11. The registration fee, food, and transportation of the participants and other expenses related to the said activity shall be charged to school/local funds/Special Education Fund (SEF)/school MOOE, whichever is applicable, subject to usual accounting and auditing procedures.
12. The members of the Technical Working Group (TWG) are advised to be at the venue on *Day 0, May 19, 2026, at 1:00 PM*, for the preparation of the materials needed in the training.
13. Refer to the enclosures for the matrix of activities and list of the TWG members.
14. This memorandum serves as a travel order of the division staff.
15. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent *dmr*



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Enc. As stated

Reference: DepEd Memorandum No. 021, S. 2026

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

*LVI/ DIVISION TRAINING OF SCHOOL PAPER AVISERS ON THE CURRENT TRENDS IN CAMPUS JOURNALISM/R2-
/5/18/2026*



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Enclosure 1: Matrix of Activities

**Division Training of School Paper Advisers (SPAs) on the Current Trends
 in Campus Journalism**
**Balayan East Central School, Balayan West Central School
 and Balayan NHS, Balayan, Batangas**
May 20-22, 2026

MATRIX OF ACTIVITIES

Day 1: May 20, 2026

Time	Session/Activity	Persons Involved	Resources Needed
6:30-8:00	Breakfast		
8:01-8:15 AM	Registration/Attendance	PMT/Secretariat	Registration Forms
8:16 – 9:00	Opening Program Philippine National Anthem Opening Prayer Bagong Pilipinas Hymn CALABARZON March Batangas Hymn DepEd Quality Policy Statement Participants Check Leveling of Expectations Presentation of Activity Matrix and Other Protocols Overview of the Program	PMT & Participants Program Manager/ Learning Manager	AVP Slide Decks
9:01-9:30	AM Break		
9:31-11:30	Class A: Session 1: Lay outing - Collaborative and Desktop Publishing/Lay out and Page Design	Assigned Resource Speaker	Slide Decks
	Class B. Session 1: Sports Writing/Sports Section	Assigned Resource Speaker	Slide Decks
	Class C: Session 1: Science and Technology Writing/Science and Technology Section	Assigned Resource Speaker	Slide Decks
11:31-12:30	Lunch Break		
12:31 – 2:30	Class A: Session 2: Science and Technology Writing/Science and Technology Section	Assigned Resource Speaker	Slide Decks
	Class B. Session 2: Lay outing - Collaborative and Desktop Publishing/Layout and Page Design	Assigned Resource Speaker	Slide Decks
	Class C: Session 2: Sports Writing/Sports Section	Assigned Resource Speaker	Slide Decks
2:31-3:00	PM Break		



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Day 1: May 20, 2026

Time	Session/Activity	Persons Involved	Resources Needed
3:01-5:00	Class A: Session 3: Sports Writing/Sports Section	Assigned Resource Speaker	Slide Decks
	Class B: Session 3: Science and Technology Writing/ Science and Technology Section	Assigned Resource Speaker	Slide Decks
	Class C: Session 3: Lay outting - Collaborative and Desktop Publishing/Layout and Page Design/Online Publishing	Assigned Resource Speaker	Slide Decks
5:01-5:30	Important Reminders Closing Prayer	Assigned Group	
5:31-6:00	Day 1 Evaluation	QAME	Evaluation Link
6:01-7:00	Dinner		

Day 2: May 21, 2026

Time	Session/Activity	Persons Involved	Resources Needed
6:00-7:00	Breakfast		
7:01-7:30	Attendance	PMT/Secretariat	Attendance Sheets
7:31-7:45	MOL	Assigned Group	AVP Slide Decks
7:46-9:45	Class A: Session 4: News Writing/News Section	Assigned Resource Speaker	Slide Decks
	Class B: Session 4: Editorial Cartooning	Assigned Resource Speaker	Slide Decks
	Class C: Session 4: Editorial Writing/Editorial Section	Assigned Resource Speaker	Slide Decks
9:46-10:15	AM Break		
10:16-12:15	Class A: Session 5: Editorial Cartooning	Assigned Resource Speaker	Slide Decks
	Class B: Session 5: Editorial Writing/Editorial Section	Assigned Resource Speaker	Slide Decks
	Class C: Session 5: News Writing/News Section	Assigned Resource Speaker	Slide Decks
12:16-1:15	Lunch Break		



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Day 2: May 21, 2026

Time	Session/Activity	Persons Involved	Resources Needed
1:16-3:15	Class A: Session 6: Editorial Writing/Editorial Section	Assigned Resource Speaker	Slide Decks
	Class B: Session 6: News Writing/News Section	Assigned Resource Speaker	Slide Decks
	Class C: Session 6: Editorial Cartooning	Assigned Resource Speaker	Slide Decks
3:16-3:45	PM Break		
3:46-5:30	Session 7: Plenary - Balayan East Central School Column Writing (Assigned Resource Speaker)		
5:31-6:00	Important Reminders Closing Prayer	Assigned Group	
6:01-6:30	Day 2 Evaluation	QAME	Evaluation Link
6:31-7:30	Dinner		

Day 3: May 22, 2026

Time	Session/Activity	Persons Involved	Resources Needed
6:00-7:00	Breakfast		
7:01-7:30	Attendance	PMT/Secretariat	Attendance Sheets
7:31-7:45	MOL	Assigned Group	AVP Slide Decks
7:46-9:45	Session 8: Plenary - Balayan East Central School Copyediting and Proof Reading (Assigned Resource Speaker)		
9:46-10:00	AM Break		
10:01-12:15	Session 9: Plenary - Balayan East Central School Feature Writing (Assigned Resource Speaker)		
12:16-1:15	Lunch Break		
1:16-3:30	Session 10: Plenary - Balayan East Central School Photojournalism (Assigned Resource Speaker)		
3:31-4:00	PM Break		
4:01-4:15	Day 3 Evaluation		
4:16-4:30	Clearing House, Wrap Up, Synthesis		
4:31-5:00	Closing Program		



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Enclosure 2: List of TWG Members

**Division Training of School Paper Advisers (SPAs) on the Current Trends
in Campus Journalism**

**Balayan East Central School, Balayan West Central School
and Balayan NHS, Balayan, Batangas**

May 20-22, 2026

List of TWG Members

May 19-22, 2026

NO.	NAME	SEX	DESIGNATION	SECTION/ UNIT/ SCHOOL	OFFICE/ SUB-OFFICE
1	David M. Nuay	M	CID Chief, Program Owner	CID	SDO Batangas
2	Loreta V. Ila	F	EPSVR-I, Filipino/Proponent	CID	SDO Batangas
3	Miguel B. Ularte	M	EPSVR-I, English/Proponent	CID	SDO Batangas
4	Riza C. Gusano	F	PSDS, Support Staff	Balayan East Sub-Office	
5	Placida G. Dela Vega	F	PSDS, Support Staff	Balayan West Sub-Office	
6	Gina M. Aseremo	F	P-IV, Support Staff	Balayan East Central School	Balayan East
7	Wilson T. Ojales	M	P-IV, Support Staff	Balayan NHS	Balayan East
8	Rosalinda V. Sanchez	F	P-IV, Support Staff	Balayan West Central School	Balayan West
9	Basiliza G. Sacdalan	F	DBASPA Officer, Support Staff/ Class Manager	Balayan East CS	Balayan East
10	Rosario A. Arroyo	F	DBASPA Officer, Support Staff/ Class Manager	Balayan NHS	Balayan East
11	Gregorio M. De Chavez	M	DBASPA Officer, Support Staff/ Logistics	Martin Esperanza ES	Laurel
12	Jasmin M. Evangelio	F	DBASPA Officer, Support Staff/Class Manager	Munlawin ES	Alitagtag
13	Myra D. Dolor	F	DBASPA Officer, Support Staff/ Logistics	Bauan East CS	Bauan East
14	Larry R. Sevilla	M	Support Staff/ Chairperson Documentation	Dayap ES	Nasugbu West
15	Hazel Y. Manalo	F	Support Staff/ Program Facilitator	Padre Garcia INHS	Padre Garcia



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List of TWG Members

NO.	NAME	SEX	DESIGNATION	SECTION/ UNIT/ SCHOOL	OFFICE/ SUB-OFFICE
16	Lucila P. Sandoval	F	DBASPA Officer Support Staff	Malapad na Bato NHS	Nasugbu East
17	Fernando M. Villanueva	M	Support Staff/Technical	Panuca ES	Nasugbu East
18	Filipina P. Pilapil	F	Support Staff/Technical	Lemery Pilot ES	Lemery
19	Ronnel O. Garcia	M	T-II/Technical Staff	Balayan East CS	Balayan East
20	Roseth V. Bendaña	F	T-III/Technical Staff	Balayan East CS	Balayan East
21	Mary Ann N. Tiglao	F	T-VI/Documentation Staff	Balayan East CS	Balayan East
22	Chin Chin B. Caraig	F	T-III/Documentation Staff	Balayan East CS	Balayan East
23	Jocelyn D. Robles	F	T-III/Program Facilitator	Balayan East CS	Balayan East
24	Maribeth N. Chua	F	MT-I/Program Facilitator	Balayan East CS	Balayan East
25	Enrico M. Austria TI	M	T-I/Support Staff	Balayan East CS	Balayan East
26	Jeska A. Ramos TI	F	T-I/Support Staff	Balayan East CS	Balayan East
27	Maryann P. Abrugena	F	MT-I/Class Manager	Balayan East CS	Balayan East
28	Ofelia E. Chua	F	MT-I/Staff - Registration/ Attendance	Balayan East CS	Balayan East
29	Elmer Aala	M	Technical Staff	Balayan NHS	Balayan East
30	Cris Alain De Leon	M	Technical Staff	Balayan NHS	Balayan East
31	Lea Noche	F	Program Facilitator	Balayan NHS	Balayan East
32	Jane Bugtong	F	Program Facilitator	Balayan NHS	Balayan East
33	Donna De Guzman	F	Support Staff	Balayan NHS	Balayan East
34	Mariz Hernandez	F	Support Staff	Balayan NHS	Balayan East
35	Jean Camille Villorente	F	Staff-Registration/ Attendance	Balayan NHS	Balayan East
36	Francia Beadoy	F	Staff-Registration/ Attendance	Balayan NHS	Balayan East
37	Mia Capili	F	Documentation Staff	Balayan NHS	Balayan East
38	Maria Donna Ilustre	F	Documentation Staff	Balayan NHS	Balayan East



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List of TWG Members

NO.	NAME	SEX	DESIGNATION	SECTION/ UNIT/SCHOOL	OFFICE/ SUB-OFFICE
39	Aljon P. De los Reyes	M	T-I/Technical Staff	Balayan West CS	Balayan West
40	Jannelle M. Pantoja	F	T-III/Technical Staff	Balayan West CS	Balayan West
41	Eugene Mark T. Lavarino	M	SPET I/Program Facilitator	Balayan West CS	Balayan West
42	Mary Jane B. Prigo	F	T-III/Program Facilitator	Balayan West CS	Balayan West
43	Ma. Theresa D. Punzalan	F	MT I/Support Staff/ Class Manager	Balayan West CS	Balayan West
44	Precila P. Pantoja	F	Support Staff	Balayan West CS	Balayan West
45	Lea H. Agda	F	Staff Registration/ Attendance	Balayan West CS	Balayan West
46	Bernadette C. Calamigan	F	Staff-Registration/ Attendance	Balayan West CS	Balayan West
47	Anacoreta F. Bambao	F	T-III/Documentation Staff	Flaviano Pelagia Pantoja MES	Balayan West
48	Bernardino Eloisa B. Brotonel	F	T-III/Documentation Staff	Balayan West CS	Balayan West
49	Jessa S. Guerra	F	EPS II/QAME	SGOD	SDO Batangas
50	Emma Noralyn L. Lacdao	F	T-III, Support Staff- Food Committee	San Juan SHS	San Juan East
51	Marco M. Ramos	M	T-II, Support Staff- Food Committee	San Juan SHS	San Juan East
52	Ara Rose P. Lorica	F	T-II, Support Staff- Food Committee	San Juan SHS	San Juan East
53	Jennifer M. Parole	F	T-II, Support Staff- Food Committee	San Juan SHS	San Juan East
54	Micah P. De Torres	F	T-II, Support Staff- Food Committee	San Juan SHS	San Juan East
Medical Staff					
May 20, 2026					
1	Princess Lenette Espina	F	Nurse II	SDO Batangas	
2	Mar Ceilyn Masangcay	F	Nurse II	SDO Batangas	
May 21, 2026					
1	Dianne Flores	F	Nurse II	SDO Batangas	
2	Ma. Angelica Molina	F	Nurse II	SDO Batangas	
May 22, 2026					
1	Diana Guteza	F	Nurse II	SDO Batangas	
2	Maricar Pagcaliwagan	F	Nurse II	SDO Batangas	